

Digital Opportunity Grant Questions - Track 2a

Introduction

Thank you for your interest in the N.C. Department of Information Technology's Digital Opportunity grant program. Please complete the following information to apply for grant funding for Track 2: Computer Ownership, Capacity Building, and Sustainability Program.

Within Track 2, organizations may apply for either:

- Track 2a: Computer Refurbisher Hub (Hub)
- Track 2b: Computer Deployment Lead (Lead) with Computer Deployment Partners (Partner).

All grant guidance, application and training materials are available at ncbroadband.gov/Digital-Opportunity-Grant.

If you have questions about the grant program, program guidance or any other program-related questions, please contact the NCDIT Office of Digital Opportunity at digitalopportunity@nc.gov.

For tech support on the Qualtrics application, please contact Erin Huggins at eshuggin@ncsu.edu.

All application questions are mandatory and MUST be answered.

Applicant Tracks

Track 2: Computer Ownership, Capacity Building, and Sustainability Program

This application is for Track 2: Computer Ownership, Capacity Building, and Sustainability Program. Within Track 2, Hubs (Track 2a) may not apply for Lead (Track 2b) funds and vice versa. Please indicate which Computer Ownership track you are applying for.

- ☐ Track 2a: Computer Refurbisher Hub (Hub)
- ☐ Track 2b: Computer Deployment Lead (Lead) with Computer Deployment Partners (Partner)

This application is for Track 2: Computer Ownership, Capacity Building, and Sustainability Program. Applicants can apply for Track 1 and/or Track 2, but applications

are separate. Do you also plan to apply for Track 1: Digital Skills, Digital Navigation, and Online Safety funding?

- ☐ Yes, we plan to apply for Track 1 funding.
- ☐ No, we do not plan to apply for Track 1 funding.

Applicant Information

Track 2: Computer Ownership, Capacity Building, and Sustainability Program

Organization - Provide the full legal name of your organization.

Organization EIN - Provide your organization's EIN. (The EIN is a federal nine-digit tax ID number that IRS assigns to nonprofits, charities, organizations, and businesses in the following format: XX-XXXXXXX.)

UEI number – Provide your organization's UEI number (formerly known as a SAM.gov number). (The number is a 12-character alphanumeric Unique Entity ID assigned to an entity by SAM.gov.)

Is your organization a nonprofit (e.g., 501(c)(3)?

- ☐ Yes
- ☐ No

If yes, please upload your charitable solicitation license below. (You will be asked to upload a document into the portal)

Please indicate which category best describes your organization:

- ☐ Community service organization (Local government, Local library systems, K-12 school system)
- ☐ Nonprofit organization (only 501(c)(3) nonprofits are eligible to apply)
- ☐ Higher education institution
- ☐ Regional entity
- ☐ State government agency and federally recognized tribal government entity

Mailing Address - Enter your organization's official mailing address.

- ☐ Street Number and Name _____
- ☐ City or Town _____
- ☐ State _____
- ☐ ZIP Code _____

Physical address, if different from mailing address.

- ☐ Street Number and Name _____
- ☐ City or Town _____
- ☐ State _____
- ☐ ZIP Code _____

Telephone - Provide the primary contact number for your organization (xxx-xxx-xxxx).

Website - Share your organization's website. _____

Main Point of Contact - Provide the name of the primary contact person.

- ☐ First Name _____
- ☐ Last Name _____
- ☐ Title _____
- ☐ Email _____
- ☐ Phone Number _____

Name and email address of the authorized signatory.

☐ First and Last Name _____

☐ Email _____

Scope

Track 2a: Computer Ownership, Capacity Building, and Sustainability Program Funding Amount -Computer Refurbisher Hub

By clicking on your track below, you acknowledge that, if chosen as a Digital Opportunity Track 2 grant recipient, you will be funded as a Hub (Track 2a).

☐ Computer Refurbisher Hub: \$1,970,000

I agree to:

- ☐ Complete and implement the Computer Ownership Program track of the Digital Opportunity Grant Program Guidance.
- ☐ Address the need for “Availability and affordability of computers, help desk and technical support.”

Describe the following:

- a) Experience related to Computer Ownership Program track's details, such as the roles and/or responsibilities. (300 word limit)
- b) Staff capacity for Computer Ownership Program track and any positions, if any, that you plan to hire to increase your capacity. (300 word limit)

Is your entity utilizing other funding and/or resources to support the success of this program?

☐ Yes

☐ No

Describe the funding and your current and future plans to integrate this project into your ongoing projects. (350 word limit)

(Note: There can be no duplicative activities or expenses between the funding requested through this program and any applicable NTIA Digital Equity Competitive Program funding or other private or Office of Digital Opportunity funding awarded to the subgrantee or its partners.)

However, activities funded through this program may complement other funded efforts by addressing different aspects of the same initiative or by serving distinct populations, as long as each funding source is used for clearly defined and separate expenses).

Partner and Local Engagement Questions

Track 2a: Computer Ownership, Capacity Building, and Sustainability Program-Computer Refurbisher Hub

What experience does the Computer Refurbisher Hub have in sourcing and providing computers to community-based organizations? (200 word limit)

How many computers did you deploy in 2024? (total number only)_____

Describe your experience mentoring or building relationships with community-based organizations. What types of activities demonstrate how you have helped organizations increase their capacity for computer ownership work? (200 word limit)

Please list 10 organizations that you have partnered with over the past year. (100 word limit)

Are you headquartered in North Carolina?

- ☐ Yes
- ☐ No

Have you operated in North Carolina for at least seven years?

- ☐ Yes
- ☐ No

Specific Project Questions

Track 2a: Computer Ownership, Capacity Building, and Sustainability Program-Computer Refurbisher Hub

Describe your quality control process to ensure that computers provided as part of this program are high quality and suitable for deployment? (200 word limit)

How will computers be configured - both in terms of hardware specifications and software setup, including operating system versions and other pre-installed applications

- to meet NCDIT's requirements and the needs of the intended recipients? (200 word limit)

How will you handle computers that fail once deployed? (200 word limit)

How will computers be transported and distributed efficiently and in a timely manner to Leads and Partners? (200 word limit)

What logistical challenges do you anticipate, and how do you plan to address them? (200 word limit)

What contingency plans do you have if sufficient supply of donated technology is not available? (200 word limit)

Describe the technical support and help desk that you offer. (200 word limit)

I acknowledge that if selected, I will follow NCDIT's requirements for:

- ☐ Providing 7,500 computers during the grant period to two computer deployment Leads and their computer deployment Partners that are assigned to you by the NCDIT.
- ☐ Ongoing communication and collaboration with your assigned Leads.
- ☐ Preparing computers to the NCDIT's required computer specifications.
- ☐ Providing warranties on the computers delivered to the Leads and Partners as outlined by the NCDIT.
- ☐ Participate in computer deployment training and project related meetings.

I acknowledge that if selected:

- ☐ This project will not support lending programs. All funded programs must distribute large-screen computers (laptops, desktops or tablets) at no cost to eligible individuals (or Leads and Partners serving these populations).

Budget

Track 2: Computer Ownership, Capacity Building, and Sustainability Program - Computer Refurbisher Hub

Please provide the following information about your budget for the duration of this project. ([See budget template.](#))

Budget Narrative (upload)

Provide a written description for the budget in each category.

For personnel, include position titles and the amount of expected amount of time dedicated to grant at grant initiation. Explain who will be responsible for programmatic and financial reports and if those individuals are the same person or different. If those individuals are not in place today, please explain staffing plans for the grant. Provide any additional details not requested above that may assist the application reviewing committee.

Attestation

Track 2: Computer Ownership, Capacity Building, and Sustainability

I hereby attest that all of the information I have provided in this application is true, complete, and accurate to the best of my knowledge and belief. I understand that any misrepresentation or omission of information may result in the disqualification of my application or other adverse consequences.

Name and Date

☐ Full Name _____

☐ Date _____